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## Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of Sixpenny Handley & Pentridge Parish Council <u>Held 3<sup>rd</sup> August 2023</u> at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.

Item		Action By
	Public Open Session 0 Attendance	
1031	Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Andy Turner Cllr Stuart McLean Cllr Dave Adams	
	Also in Attendance Ciona Nicholson (Clerk) Apologies Cllr Colin Taylor	
1032	Declarations of Interest & Grants for Dispensation	
	The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1 <sup>st</sup> Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1 <sup>st</sup> Woodcutt Scouts	
1033	Matters arising from the last F&GP Parish Council Meeting held 6 <sup>th</sup> July 2023. A meeting between ClIrs Turner & Brown and the Rural Police held in the Parish Office on the 11/8/23 to discuss recent antisocial behaviour in the village and the PC's general concerns	
	regarding 101 incident reporting system. The Rural Police Team confirmed they are introducing an initiative when a confirmed perpetrator is placed 'under observation' (a three stage system that escalates as and when individuals breach rules). The idea is to educate and highlight when a youth is 'going down the wrong path'.	
	Raising 101 tickets – due to the delay in the current reporting system and in conjunction with the standard 101 reporting which must continue. We have been granted permission to email the same incidents directly to the Rural Team which allows them an opportunity to react in a timely manner instead of the 2-week lag. The meeting was very positive.	

1034	Play Area Matters & Reports The weekly on-sight play area inspections are being carried out during the Spring & Summer months by Cllr McLean – play equipment in general remains in good order with exception of a missing timber from a bench. Matter to be reported on the 101 system as petty vandalism is becoming a problem. Cllr Adams volunteered to source replacement timber to repair the bench. Elite's Quarterly Play Ground Report to review next month.	DA
1035	Sports Association Matters	
	The Clerk contacted the Cricket Club Treasurer regarding outstanding annual fees for 2023/24.	
	The Club's response raised concerns about the poor season regarding the number of fixtures that had taken place. Unfortunately, it has been difficult to raise sufficient funds to pay the second tranche of annual fees.	
	Members noted the increased amount of water use-age needed to maintain the natural wicket – it was agreed that utilising the artificial wicket would reduce the labour intense pitch preparation and cost of pitch maintenance.	Clerk
	Clerk to contact the club to invite members to attend a PC meeting to discuss ways of working together, fund raising ideas and grant application opportunities.	Clerk
1036	Sports Facilities Matters & Recreation Ground	
	Clerk to ask S Wallworth Electrical Services to contact Cllr Adams (DA) in order to check available space on the consumer unit.	Clerk
	Cllr McLean reported the Sports Pavilion's utility use age which identified the oil tank is a quarter full. Clerk to order 1000 litres.	Clerk
	Cllr Turner tested the Wi Fi router establishing no updates are required. The siting of an external antennae may be a solution if lack of signal continues to cause a problem. AT to identify extra cost.	АТ
	New shelving in the green shed installed by Cllr Adams has been welcomed by the Sixpenny Session Team – green container located behind the green shed is surplus to requirements and can be removed.	
	Letter received from residents of Pantiles requesting maintenance works including:	
	<ul> <li>Removal of thick foliage that is growing over the relatively new laid hedge adjacent to Saddlers property.</li> </ul>	
	<ul> <li>The area directly behind the Sports Pavilion overgrown with vegetation.</li> <li>Cutting back/removal of foliage around the football banking hedgerow. Clerk to obtain a quote from local contractor.</li> </ul>	Clerk
	Seven-side defibrillator to be delivered week commencing 7/8/23 – Clerk to contact Local electrical contractor to fit the heated cabinet externally onto the green shed.	Clerk

Village Hall Matters The VH gutters are blocked with foliage from the tall trees adjacent to the Village Hall. Cllr Meaden (SM) agreed to organise clearance date to be confirmed. Solar Energy Project DES Renewables are scheduled to commence solar installation works on the Village Hall roof. Scaffolding installation – 18 <sup>th</sup> & 19 <sup>th</sup> August Panel installation – 22 <sup>nd</sup> & 23 <sup>rd</sup> August	SM
Meaden (SM) agreed to organise clearance date to be confirmed. <b>Solar Energy Project</b> DES Renewables are scheduled to commence solar installation works on the Village Hall roof. Scaffolding installation – 18 <sup>th</sup> & 19 <sup>th</sup> August Panel installation – 22 <sup>nd</sup> & 23 <sup>rd</sup> August	SM
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Electricians – 23 <sup>rd</sup> – 24 <sup>th</sup> August	
Removal of scaffolding – 29 <sup>th</sup> August	
Clerk has notified the Village Hall Committee of these key installation dates.	
Members discussed the timely removal/reduction of the trees on the Village Hall/ Laurelbank boundary line in order to maximise solar efficiency. Cllr Chick to arrange hedgerow cutting with local contractor P Rideout.	Clerk/DC
Cllr Mereweather completed the SSEN Resilient Community Fund application for an Emergency Electricity Generator – application was submitted on 1/8/23.	
Allotment Association	
Cllr Adams (DA) updated members on general allotment matters including, 7 overgrown plots identifying 3 which haven't been worked on this season. Members agreed to clearing these plots and covering with plastic in September.	
Clerk to arrange for the distribution of up to date tenancy agreements to all plot holders.	Clerk/DA
AA committee intend to submit a fund application to the CCIO to purchase a robust strimmer for communal use.	
A new noticeboard to be installed at the Common Road allotments to improve communication amongst plot holders.	
Local contractor Anthony Brown to quote for further hedge laying of Common Road Allotment boundary.	
Correspondence	
Frogmore Lane Development App P/VOC/2022/05646 Committee process – letter of complaint. <u>Members unanimously resolved to send a letter of complaint to Mike Garrity Head of Dorset</u> <u>Planning.</u> The draft letter was distributed to all members prior to the F&GP meeting.	
Clerk instructed to distribute final draft letter to members and send to: Head of Planning Mr Mike Garrity, Chief Executive Matt Prosser, Cllr Spencer Flower, Cllr Piers Brown and the Planning North Team at Dorset Council.	Clerk
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	Letter received from residents of Pantiles 21/7/23 – Noted.			
	Letter received nom residents of randies 21/7/25 Noted.			
	Email from St Mary's confirming relocation of the flagpole – Noted.			
	Village Hall overflow car park request for charity event to be held on 30/9/23 - granted.			
	Citizen Advice Bus visiting the Crossroads Café Hub on 9/8/23 & 23/8/23 – Noted.			
1040	Financial Matters & Expenditure			
	The RFO circulated to members prior to the meeting a report on finances to 3 <sup>rd</sup> August 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.			
	Unitary Trust Bank's FSCS annual review 2023- Clerk completed eligibility for compensation scheme.			
	Unitary Trust Bank acknowledged completed mandate to correct 2 <sup>nd</sup> signatory issue.			
	Clerk to administrate payments, 1 <sup>st</sup> Scrutineer Cllr S Meaden, 1 <sup>st</sup> Cllr C Taylor & 2 <sup>nd</sup> Cllr A Turner to authorise payments.			
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Meeting Closed 8.52pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 24<sup>th</sup> August 2023

## Sixpenny Handley & Pentridge Parish Council

## Receipts & Payments – 3<sup>rd</sup> August 2023

Date Description

**Receipts** payment

03/08/2023	Dorset Council Rent	so	484.00
03/00/2023			
03/08/2023	C Nicholson (July Salary Payment)	On-line	1,001.90
03/08/2023	C Nicholson Smarty Card & office stationary	On-line	51.97
14/07/2023	Ipad SP1 Fully Automated Defribrillator	On-line	1918.80
14/07/2023	HMRC (April May June 23 - NI contributions)	On-line	141.41
1,07/2023			
14/07/2023	Dave Adams (reimbursement green shed timbers)	On-line	94.66
03/08/2023	Water2business (sewerage services)	On-line	63.39
03/08/2023	Pennon Water Services (New Barn Allotments)	On-line	97.16
03/08/2023	Pennon Water Services (Parish Office)	On-line	38.64
03/08/2023	Pennon Water Services (Common Rd Allotments)	On-line	91.05
03/08/2023	David Macleod (litterpick/bins)	On-line	60.00
03/00/2023		Un-inte	00.00
03/08/2023	L J Tuckey	On-line	45.00
03/08/2023	DES Renewable Energy (Stage Payment Village Hall Solar)	On-line	1717.87
	August Total		5,805.85

To be submitted by the Clerk on Friday 4<sup>th</sup> August 2023.

Scrutineer – Cllr Stuart McLean 1<sup>st</sup> On-line authorisation Cllr Taylor 2<sup>nd</sup> On-line authorisation Cllr Turner

Scrutineer.....Date.....

